

CUSD Board of Education

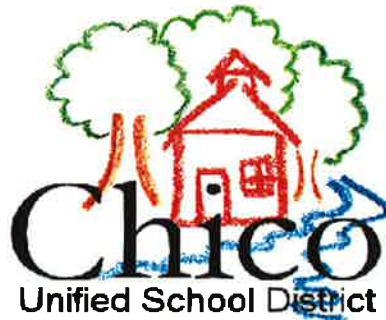
Regular Meeting Agenda

Chico City Council Chambers

February 20, 2013

CLOSED SESSION – 5:00 P.M.

REGULAR BOARD MEETING – 6:00 P.M.



Board Members

Elizabeth Griffin, President

Dr. Kathleen Kaiser, Vice President

Linda Hovey, Clerk

Eileen Robinson, Member

Dr. Andrea Lerner Thompson, Member

Kelly Staley, Superintendent

This Agenda is Available at:
Chico Unified School District
1163 E. 7th Street
Chico, CA 95928
(530) 891-3000
Or Online at:
www.chicousd.org

Posted: 2/14/13

The Chico Unified School District Board of Education welcomes you to this meeting and invites you to participate in matters before the Board.

INFORMATION, PROCEDURES AND CONDUCT OF CUSD BOARD OF EDUCATION MEETINGS

No disturbance or willful interruption of any Board meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chair to terminate the privilege of addressing the meeting. The Board may remove disruptive individuals and order the room cleared, if necessary. In this case, further Board proceedings shall concern only matters appearing on the agenda.

CONSENT CALENDAR

The items listed on the Consent Calendar may be approved by the Board in one action. However, in accordance with law, the public has a right to comment on any consent item. At the request of a member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item. Board Bylaw 9322.

STUDENT PARTICIPATION

At the discretion of the Board President, student speakers may be given priority to address items to the Board.

PUBLIC PARTICIPATON FOR ITEMS ON THE AGENDA (Regular and Special Board Meetings)

The Board shall give members of the public an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.

- Speakers will identify themselves and will direct their comments to the Board.
- Each speaker will be allowed three (3) minutes to address the Board.
- In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.

PUBLIC PARTICIPATON FOR ITEMS NOT ON THE AGENDA (Regular Board Meetings only)

The Board shall not take action or enter into discussion or dialog on any matter that is not on the meeting agenda, except as allowed by law. (Government Code 54954.2) Items brought forth at this part of the meeting may be referred to the Superintendent or designee or the Board may take the item under advisement. The matter may be placed on the agenda of a subsequent meeting for discussion or action by the Board.

- Public comments for items not on the agenda will be limited to one hour in duration (15 minutes at the beginning of the meeting and 45 minutes at the end of the meeting).
- Initially, each general topic will be limited to 3 speakers.
- Speakers will identify themselves and will direct their comments to the Chair.
- Each speaker will be given three (3) minutes to address the Board.
- Once 2 speakers have shared a similar viewpoint, the Chair will ask for a differing viewpoint. If no other viewpoint is represented then a 3rd speaker may present.
- Speakers will not be allowed to yield their time to other speakers.
- After all topics have been heard, the remainder of the hour may be used by additional speakers to address a previously raised issue.

WRITTEN MATERIAL:

The Board is unable to read written materials presented during the meeting. If any person intends to appear before the Board with written materials, they should be delivered to the Superintendent's Office or delivered via e-mail to the Board and Superintendent 10 days prior to the meeting date.

COPIES OF AGENDAS AND RELATED MATERIALS:

- Available at the meeting
- Available on the website: www.chicousd.org
- Available for inspection in the Superintendent's Office prior to the meeting
- Copies may be obtained after payment of applicable copy fees

AMERICANS WITH DISABILITIES ACT

Please contact the Superintendent's Office at 891-3000 ext. 149 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request.

Pursuant to Government Code 54957.5, If documents are distributed to board members concerning an agenda item within 72 hours of a regular board meeting, at the same time the documents will be made available for public inspection at the Chico Unified School District, Superintendent's Office located at 1163 East Seventh Street, Chico, CA 95928 or may be viewed on the website: www.chicousd.org.

CHICO UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

Regular Meeting – February 20, 2013

Closed Session – 5:00 p.m.

Regular Session – 6:00 p.m.

Chico City Council Chambers
421 Main Street, Chico, CA 95928

AGENDA

1. CALL TO ORDER

- 1.1. Public comment on closed session items

2. CLOSED SESSION

2.1. Update on Labor Negotiations

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

2.3. Public Employment

per Government Code §54957

The Board Will Discuss the Renewal of
Contracts for:

Title: Superintendent

Assistant Superintendent – Business Services

Assistant Superintendent – Human Resources

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|---|
| <i>If Closed Session is not completed before 6:00 p.m., it will resume immediately following the regular meeting.</i> |
|---|

3. RECONVENE TO REGULAR SESSION

- 3.1. Call to Order
- 3.2. Report Action Taken in Closed Session
- 3.3. Flag Salute

4. STUDENT REPORTS

- 4.1 Inspire School of Arts and Sciences will do a short preview of their play, Chicago (Eric Nilsson)
- 4.2 Shasta Students will perform a song from their upcoming musical, Hansel and Gretel (Bruce Besnard)

5. SUPERINTENDENT'S REPORT AND RECOGNITION

- 5.1 Recognize Pleasant Valley High School as the winners of the Butte County Office of Education Academic Decathlon (BCOE Superintendent Tim Taylor and Principal John Shepherd)

6. ANNOUNCEMENTS

7. ITEMS FROM THE FLOOR

8. REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS

- 8.1. CUTA
- 8.2. District
- 8.3. CSEA

9. **CONSENT CALENDAR**

9.1. GENERAL

- 9.1.1. Consider Approval of Minutes of Regular Session on January 23, 2013, and Special Session on February 6, 2013
- 9.1.2. Consider Approval of Items Donated to the Chico Unified School District

9.2. EDUCATIONAL SERVICES

- 9.2.1. Consider Expulsion of Students with the following IDs: 56472, 61417, 61748, 77207
- 9.2.2. Consider Approval of Expulsion Clearance of Student with the following ID: 43538
- 9.2.3. Consider Approval of the Field Trip Request for the Pleasant Valley High School HECT/Prostart Teams to Attend the CA Restaurant Association Prostart Competition in Pasadena, CA from 3/15/13 to 3/16/13

9.3. BUSINESS SERVICES

- 9.3.1. Consider Approval of Accounts Payable Warrants
- 9.3.2. Consider Approval of Monthly Enrollment and ADA Report
- 9.3.3. Consider Approval of 2011-12 Independent Audit Report
- 9.3.4. Consider Approval of the Chico State University, Chico Student Teaching Agreement

9.4. HUMAN RESOURCES

- 9.4.1. Consider Approval of Certificated Human Resources Actions
- 9.4.2. Consider Approval of Classified Human Resources Actions

10. **DISCUSSION/ACTION CALENDAR**

10.1. EDUCATIONAL SERVICES

- 10.1.1. Information: Chico High School Agriculture: Water Drilling in Africa (Ronnie Cockrell)

10.2. BUSINESS SERVICES

- 10.2.1. Information: 2012-13 Monthly Cash Flow Report (Maureen Fitzgerald)

10.3. HUMAN RESOURCES

- 10.3.1. Discussion/Action: Appointment of Governing Board Nominee to Personnel Commission (Bob Feaster)
- 10.3.2. Information: Initial Proposal from the Chico Unified Teachers Association (CUTA) to the Chico Unified School District for Annual Reopeners for 2013/2014 (Bob Feaster)
- 10.3.3. Information: Initial Proposal from the Chico Unified School District to the Chico Unified Teachers Association (CUTA) for Annual Reopeners for 2013/2014 (Bob Feaster)
- 10.3.4. Discussion/Action: Resolution 1205-13, Elimination of Classified Services and Ordering Layoffs in the Classified Service for the 2012-13 School Year (Bob Feaster)
- 10.3.5. Discussion/Action: Resolution 1206-13, Release/Non-Reelection of Temporary Certificated Employees (Bob Feaster)
- 10.3.6. Discussion/Action: Resolution 1207-13, Reduction in Certificated Staff Due to Reduction or Elimination of Particular Kinds of Service (Bob Feaster)
- 10.3.7. Discussion/Action: Resolution 1208-13, Non-Reelection of Probationary Certificated Employees (Bob Feaster)

- 10.3.8. Discussion/Action: Resolution #1209-13, Concerning Order of Seniority of Certificated Employees First Rendering Paid Probationary Service on the Same Day (Bob Feaster)

11. **ITEMS FROM THE FLOOR**

12. **BOARD MEMBER SUGGESTIONS FOR FUTURE AGENDA ITEMS**

- 12.1. Identify and Prioritize Criteria for Review of Programs Which May Have Been Reduced or Eliminated Over the Past Six Years; Identify and Prioritize Criteria for Establishment of New Programs Necessary to Attain Goal #1; and Identify Impact of Restructuring of Funding Flow on Programs Previously Funded Through Restricted Funding (Eileen Robinson)

13. **ADJOURNMENT**

Posted: 02/14/13

:mm

MINUTES**1. CALL TO ORDER**

At 5:00 p.m. Board President Griffin called the meeting to order at the Chico City Council Chambers, East Fourth and Main Streets and announced the Board was moving into Closed Session.

Present: Griffin, Kaiser, Hovey, Thompson, Robinson

1.1 Public comment on closed session items

There were no public comments.

2. CLOSED SESSION**2.1 Update on Labor Negotiations**

Employee Organizations:

Representatives:

CUTA

CSEA, Chapter #110

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Joanne Parsley, Director

Jim Hanlon, Principal

Jay Marchant, Principal

Debbie Aldred, Principal

Ted Sullivan, Principal

3. RECONVENE TO REGULAR SESSION**3.1 Call to Order**

At 6:04 p.m. Board President Griffin called the Regular Meeting to Order.

3.2 Closed Session Announcements

Board President Griffin announced the Board had been in Closed Session and there was nothing to report. Board President Griffin then announced Agenda Item 10.2.1., the Team 10 Presentation: Community in the Schools, will be moved to the beginning of the Discussion/Action Calendar.

3.3 Flag Salute

At 6:05 p.m. Board President Griffin led the salute to the Flag.

4. STUDENT REPORTS

At 6:06 p.m. Todd Filpula, CHS Band Director, presented information on students who had auditioned for and qualified for three different honor bands: Nor Cal Honor Band, All-Northern Honor Band, and All State Honor Band. The following students received recognition: Lexi Smith, Asem Berkaliev, Camellia Boutros, Ethan Wolfe, Willis Silliman, Evan Goodson, William Firth, Harry Mills, and Nathan Love. Mr. Filpula also encouraged attendance at upcoming performances on March 2 for the Hot Chili/Cool Jazz Concert at First Christian Church and on May 9 for the Spring Concert at the Center For the Arts.

5. SUPERINTENDENT'S REPORT

At 6:11 p.m. the Superintendent's Award was presented to the following for their work on the Rosedale Outdoor Stage: Michael and Christine Schooling, Ana and Tino Nava, Carol and Berton Bertagna, Franklin Construction, Jess Serrao, David Barrios, Mike Bruggeman and former principal, Claudia de la Torre.

6. ANNOUNCEMENTS

At 6:16 p.m. the following announcements were made: CUTA will be holding a Pancake Breakfast fundraiser at Parkview Elementary on Saturday, March 2. The Empty Bowls Fundraiser will be held at Chico Jr. High on March 14. The Fair View High School Construction Academy Ribbon Cutting is scheduled for Thursday, January 24, 3:30 p.m. McManus is holding a red ribbon cutting ceremony at their Parent Resource Center (room 31) to unveil their Community Chest (clothes closet). The junior high schools are organizing a free evening event for parents on Wednesday, January 30 from 6:30 to 8:00 p.m. at the Center for the Arts located at Pleasant Valley High School. The event is especially for sixth through eighth grade parents but all CUSD parents and community

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members are welcome. A national leader and author, Richard R. Ramos, will be speaking to parents about keeping kids safe from negative life styles and toxic influences such as drug abuse, alcohol abuse, cyber bullying, gangs, and other risky behaviors.

7. **ITEMS FROM THE FLOOR**

At 6:19 p.m. There were no items from the floor.

8. **REPORTS FROM EMPLOYEE GROUPS REGARDING NEGOTIATIONS**

At 6:20 p.m. the Board received reports from employee groups regarding negotiations from John Bohannon for CUMA, Kevin Moretti for CUTA, and Bob Feaster for the District. Susie Cox, CSEA President was not present. Groups and Board Members would like to see this agenda item continue, although John Bohannon suggested CUMA only be added to the agenda when they have something to report.

9. **CONSENT CALENDAR**

At 6:26 p.m. Board President Griffin asked if anyone would like to pull a Consent Item for further discussion. Board Clerk Hovey asked to pull Item 9.1.1.; Board Member Robinson asked to pull items 9.2.13., 9.2.14., and 9.2.15.; and Board Vice President Kaiser asked to pull item 9.2.16. Board Member Thompson moved to approve the remaining Consent Items; seconded by Board Vice President Kaiser.

9.1. **GENERAL**

9.1.1. This item was pulled for further discussion.

9.1.2. The Board approved Items Donated to the Chico Unified School District

| Donor | Item | Recipient |
|--------------------------------------|---|-----------------------------|
| Jeanette Johnston | \$100.00 | Parents as Teachers Program |
| Arlyne Hazel | \$100.00 | Chapman Elementary |
| Sue Delgado | \$100.00 | Chapman Elementary |
| Terry Curtis | \$200.00 | Chapman Elementary |
| Christine Olson | \$50.00 | Emma Wilson Elementary |
| Ken & Sue Campo | \$50.00 | Emma Wilson Elementary |
| Brooke Goforth | \$25.00 | Emma Wilson Elementary |
| Erik H. Roos, DDS | \$25.00 | Emma Wilson Elementary |
| Marc Deveraux | \$80.00 | Hooker Oak |
| Recology Butte Colusa Counties | Playground Renovations @ \$2,500.00 | Hooker Oak |
| Laurie Ottens | \$50.00 | Hooker Oak |
| B Scott Hood, DDS, MS, Inc. | \$100.00 | Hooker Oak |
| Alice Reyhner | \$1,000.00 | Neal Dow Elementary |
| Lulu's Fashion Lounge | \$1,000.00 | Rosedale |
| Rosedale PTA | \$3,899.12 | Rosedale |
| Pete & Pam Crawford | Computer Equipment @ \$285.00 | Shasta Elementary |
| Heidi Houlihan & Gilbert Henara | \$135.00 | Sierra View Elementary |
| Raley's Family of Fine Stores | Raley's Reach voting for \$10,000.00 | Sierra View Elementary |
| Pam & Gary Willis | \$200.00 | Sierra View Elementary |
| Harpartop & Simiar Sandhu | \$50.00 | Sierra View Elementary |
| Donna Houston | \$75.00 | Bidwell Jr. High |
| North Valley Community Foundation | \$150.00 | Bidwell Jr. High |
| Dawn Fedeli | \$20.00 | Chico Jr. High |
| Dick & Nina Carriere | \$50.00 | Chico Jr. High |
| The CSU, Chico Research | \$2,000.00 | Chico Jr. High |

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|------------------------------|----------------------------|--------------------------------|
| Foundation | | |
| Anonymous | Target Gift Cards @ | Marsh Jr. High |
| | \$1,000.00 | |
| Chico Rent A Fence | Use of Portable Fencing @ | Marsh Jr. High |
| | \$150.00 | |
| PG&E/James McLain | \$30.00 | Marsh Jr. High |
| Chico Rotary Club | \$250.00 | Chico High |
| Don Frnklin | \$300.00 | Chico High |
| Bruce Dillman | Miscellaneous Items @ | Chico High |
| | \$2,303.01 | |
| Cheryl Brown | Ceramic Molds and Kiln @ | Chico High |
| | \$600.00 | |
| Square Deal Mattress Factory | Weight Room Equipment @ | Chico High |
| | \$1,483.72 | |
| North Valley Community | \$8,146.40 | Pleasant Valley High |
| Foundation | | |
| Mary Carlisle | \$20.00 | Pleasant Valley High |
| Jane Dolan | \$20.00 | Pleasant Valley High |
| Betty Porter | 12 CD-ROM @ \$60.00 | Pleasant Valley High/Library |
| Camille Panighetti | Books @ \$114.00 | Pleasant Valley High/Library |
| Ellen Copeland | Books @ \$134.00 | Pleasant Valley High/Library |
| Gale Cengage Learning | Novels @ \$2,139.20 | Pleasant Valley High/Library |
| PVHS Sports Boosters | Athletic Equipment @ | Pleasant Valley High/Athletics |
| | \$35,079.54 | |
| John & Catherine Wiggins | \$1,700.00 | Pleasant Valley High/Football |
| Lesley Count Allen | Equipment @ \$2,500.00 | Fair View ABCD Program |
| APC | Office Supplies @ \$300.00 | Fair View High |
| Cheryl Peet | \$100.00 | Fair View High |
| Bernard Vigallon | Supplies @ \$600.00 | Fair View High |
| Westgate Hardwood | Lumber @ \$930.00 | Fair View High |

9.2. EDUCATIONAL SERVICES

- 9.2.1. The Board approved the Expulsion of Students with the following IDs: 41169, 52594, 53940, 54464, 56220, 56517, 57230, 57478, 59904, 60957, 68319, 68674, 73915
- 9.2.2. The Board approved the Expulsion Clearances of Students with the Following IDs: 42101, 42336, 43802, 44144, 54729, 56333, 57372, 58048, 60399, 61336, 63840, 63885, 71932, 74439
- 9.2.3. The Board approved the Field Trip Request for Hooker Oak 6th Grade/Room 23: End-of-the-Year Field Trip to Go to Ashland, Oregon from 05/22/13 to 05/24/13
- 9.2.4. The Board approved the Field Trip Request for Hooker Oak's 5/6th Class to Attend Environmental Camp at Shady Creek Camp in Nevada City, CA from 03/25/13 to 03/28/13
- 9.2.5. The Board approved the Field Trip Request for Parkview 6th Graders to Attend Environmental Camp at Shady Creek Camp in Nevada City, CA from 04/15/13 to 04/19/13
- 9.2.6. The Board approved the Field Trip Request for BJHS Students (one 7th grader and three 8th graders) to Present at the Equity and Human Rights Conference in Burlingame, CA from 03/01/13 to 03/02/13
- 9.2.7. The Board approved the Field Trip Request for BJHS ASB to attend the CA Association of Student Leaders 19th Annual State Convention in San Jose, CA from 04/11/13 to 04/13/13
- 9.2.8. The Board approved the Field Trip Request for MJHS Student Government to Attend the Student Leadership Conference in San Jose, CA from 04/11/13 to 04/13/13
- 9.2.9. The Board approved the Field Trip Request for CHS Honor Band Students to Attend the Northern California Honor Band at Humboldt State University in Arcata, CA from 02/07/13

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to 02/10/13 and CHS Honor Choir Students to Attend the Northern California Honor Choir at Humboldt State University in Arcata, CA from 02/07/13 to 02/09/13

- 9.2.10. The Board approved the Field Trip Request for CHS Agriculture/FFA Students to Attend the State FFA Conference in Fresno, CA from 04/19/13 to 04/23/13
- 9.2.11. The Board approved the Field Trip Request for PVHS Yearbook Students to Tour the Herff Jones Yearbook Plant in Logan, Utah from 03/14/13 to 03/16/13
- 9.2.12. The Board approved the Field Trip Request for the PVHS Jazz Ensemble to Attend the Jazz Festival in Santa Cruz, CA from 03/15/13 to 03/16/13
- 9.2.13. This item was pulled for further discussion
- 9.2.14. This item was pulled for further discussion
- 9.2.15. This item was pulled for further discussion
- 9.2.16. This item was pulled for further discussion
- 9.2.17. The Board approved the Consultant Agreement with Chico Speech and Language Center for Speech and Language Assessments and Therapy as Required by Special Education Mandates
- 9.2.18. The Board approved the Quarterly Report on Williams Uniform Complaints
- 9.2.19. The Board approved the Single Plan for Student Achievement (SPSA) Reports
- 9.2.20. The Board approved the School Accountability Report Cards (SARCs)
- 9.2.21. The Board approved the Role and Responsibilities of CUSD Appointee to Inspire Board

9.3 BUSINESS SERVICES

- 9.3.1. The Board approved the Accounts Payable Warrants
- 9.3.2. The Board approved the Declaration of Surplus Property
- 9.3.3. The Board approved the Monthly Enrollment and ADA Report

9.4 HUMAN RESOURCES

- 9.4.1. The Board approved the Certificated Human Resources Actions

Appointments 2012/13

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> | <u>Estimated Annual District Cost</u> |
|------------------|----------------------------|------------------|---|---------------------------------------|
| Friend, Kimberly | Elementary | 1/7/13-6/6/13 | 1.0 FTE Temporary Appointment | \$38,359 |
| Gilzean, Randy | Teacher on Special Assign. | 1/28/13-6/6/13 | 0.2 FTE Reassignment | |
| Jensen, Heather | Special Education | 1/7/13-6/6/13 | 1.0 FTE Temporary Appointment | \$62,002 |
| Nielsen, Erin | Elementary | 1/22/13-6/6/13 | 0.5 FTE Temporary Appointment (in addition to current 0.5 FTE temporary assignment) | \$25,480 |

Retirements/Resignations

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> |
|---------------------|-------------------|------------------|-------------------|
| Carlsen, Kyle | Elementary | 2/1/13 | Resigning 0.4 FTE |
| Rutherford, Bridget | Elementary | 1/1/13 | Retirement |

Leave Request

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> |
|-----------------|-------------------|------------------|--------------------------|
| McLean, Shannon | Secondary | 1/30/13-5/13/13 | 0.8 FTE Child Care Leave |

Rescind Leave Request

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> |
|-----------------|-------------------|------------------|----------------------------------|
| Cook, Lori | Secondary ISP | 1/7/13 | Rescind 0.2 FTE Child Care Leave |
| Coombe, Kelly | Secondary | 1/7/13 | Rescind 0.2 FTE Child Care Leave |

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9.4.2. The Board approved the Classified Human Resources Actions

| ACTION NAME | CLASS/LOCATION/ASSIGNED HOURS | EFFECTIVE | COMMENTS/PRF #/ FUND/RESOURCE | POSITION COST @ Step 1 + Red Plan Medical + Qualifying Dental/Vision |
|---------------------------|--|-------------------------|---|---|
| APPOINTMENT | | | | |
| ALDRED, JILL | LT CAFETERIA SATELLITE MANAGER/SHASTA/0.5 | 12/3/2012- 4/12/2013 | NEW LIMITED TERM POSITION/148/ NUTRITION/5310 | |
| BARUCH, COLBY | IPS-HEALTHCARE/NEAL DOW/6 | 1/7/2013 | VACATED POSITION/ 170/SPECIAL ED/6500 | 18267.59 |
| COFFEY, DOROTHY | LT CAFETERIA ASSISTANT/SHASTA/2 | 1/7/2013- 4/12/2013 | DURING ABSENCE OF INCUMBENT/125/ NUTRITION/5310 | |
| DAVIS, HAPPI | IPS-CLASSROOM/SHASTA/6 | 1/7/2012 | NEW POSITION/ 139/SPECIAL ED/6500 | 18267.59 |
| FROST, CATHERINE | INSTRUCTIONAL ASSISTANT/NEAL DOW/1.5 | 1/7/2012 | VACATED POSITION/ 166/CATEGORICAL/4124 | 4185.33 |
| GLASS, JO ANN | INSTRUCTIONAL ASSISTANT/CITRUS/1.3 | 12/3/2012 | VACATED POSITION/47/ CATEGORICAL/6010 | 3542.63 |
| HASSETT, DEBRA | CAFETERIA ASSISTANT/CHAPMAN/2.8 | 12/10/2012 | NEW POSITION/7/ NUTRITION/5310 | 7211.35 |
| JENKINS, ELISE | INSTRUCTIONAL ASSISTANT/MARIGOLD/3.7 | 12/12/2012 | EXISTING POSITION/ 144/GENERAL/0000 | 10263.64 |
| KEMPER, NANCY | INSTRUCTIONAL PARAPROFESSIONAL- HEALTHCARE/CHS/7 | 12/7/2012 | PER CBA 3.5.1 | |
| KNIGHT, ELIZABETH | IPS-HEALTHCARE/CHS/5 | 1/7/2013 | VACATED POSITION/ 172/SPECIAL ED/6500 | 13822.99 |
| LAUTERIO, TAMI | INSTRUCTIONAL ASSISTANT/PARKVIEW/3 | 1/7/2013 | NEW POSITION/173/ CATEGORICAL/6010 | 8293.79 |
| LONG, TERESA | INSTRUCTIONAL ASSISTANT- BILINGUAL/ROSEDALE/4 | 12/10/2012 | VACATED POSITION/27/ CATEGORICAL/7091 | 11058.39 |
| LOVE, KATIE | IPS-CLASSROOM/HOOKER OAK/3 | 1/7/2013 | VACATED POSITION/ 158/SPECIAL ED/6500 | 8293.79 |
| MANDAR, MELISSA | LT BAKER ASSISTANT/BAKERY/3 | 12/11/2012- 3/8/2012 | NEW LIMITED TERM POSITION/108/ NUTRITION/5310 | |
| MCKEON, DENISE | SCHOOL OFFICE MANAGER/BJHS/8 | 12/13/2012 | VACATED POSITION/ 130/GENERAL/0000 | 18029.50 |
| MCVICKER- WEVER, SUSAN | IA-SPECIAL EDUCATION/INSPIRE/6.5 | 1/28/2013 | NEW POSITION/ 194/SPECIAL ED/6500 | 19707.57 |
| MELINE, CAITLIN | IPS-CLASSROOM/SIERRA VIEW/3 | 1/7/2013 | VACATED POSITION/ 140/SPECIAL ED/6500 | 8293.79 |
| MOSS, JENNIFER | PARENT CLASSROOM AIDE- RESTR/MARIGOLD/2 | 1/10/2013 | VACATED POSITION/ 196/CATEGORICAL/7091 | 3744.58 |

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|-----------------------|--|-------------------------|---|----------|
| O'BRIEN, CASEY | CAMPUS SUPERVISOR/BJHS/2 | 1/7/2013 | IN LIEU OF LAYOFF/24/ CATEGORICAL/7091 | 5158.40 |
| PARSONS, DIANA | INSTRUCTIONAL ASSISTANT/CITRUS/4 | 1/21/2013 | NEW POSITION/155/ CATEGORICAL/3010 | 11058.39 |
| PHILLIPS, CARA | PARENT CLASSROOM AIDE- RESTR/MARIGOLD/2 | 1/10/2013 | VACATED POSITION/ 200/CATEGORICAL/7090 | 3744.58 |
| PUSER, PATRICIA | IPS-CLASSROOM/SIERRA VIEW/3 | 12/19/2012 | NEW POSITION/ 142/SPECIAL ED/6500 | 8293.79 |
| ROSS, MATTHEW | SR CUSTODIAN/BJHS/8 | 12/26/2012 | VACATED POSITION/ 19/GENERAL/0000 | 31390.70 |
| RYAN, PATRICK | IPS-CLASSROOM/MJHS/6.5 | 12/12/2012 | PER CBA 3.5.2 | |
| SHERRILL, JULIE | IPS-CLASSROOM/CHS/6.5 | 1/7/2013 | PER CBA 3.5.1 | |
| SMITHSON, BIRGITTA | INSTRUCTIONAL ASSISTANT- SPECIAL EDUCATION/BJHS/3.5 | 12/11/2012 | VACATED POSITION/15/ SPECIAL ED/6500 | 9733.81 |
| TESTMAN, RUTH | IPS-CLASSROOM/MARIGOLD/6 | 1/7/2013 | VACATED POSITION/69/ SPECIAL ED/6500 | 18267.59 |
| VENTURINO, MARIA | LT BAKER ASSISTANT/BAKERY/4 | 12/10/2012- 3/8/2013 | NEW LIMITED TERM POSITION/109/ NUTRITION/5310 | |
| WALLACE, JEANETTE | IPS-HEALTHCARE/FOREST RANCH/5 | 1/7/2013 | NEW POSITION/ 59/SPECIAL ED/6500 | 13822.99 |

PROMOTION

| | | | | |
|---------------------|--------------------------|------------|-------------------------------------|----------|
| CASTRO, AMANDA | BAKER ASSISTANT/BAKERY/3 | 12/10/2012 | NEW POSITION/ 110/NUTRITION/5310 | 8064.56 |
| MCKEY, ELIZABETH | BAKER ASSISTANT/BAKERY/4 | 12/10/2012 | NEW POSITION/ 111/NUTRITION/5310 | 10752.75 |

RE-EMPLOYMENT

| | | | | |
|-----------------------|------------------------------------|------------|--|---------|
| CARRELL, KIMBERLEY | IA-ELEMENTARY GUIDANCE/SHASTA/1 | 11/26/2012 | NEW POSITION/ 81/GENERAL & GRANT/0000 & 5820 | 2387.84 |
| CARRELL, KIMBERLEY | IA-ELEMENTARY GUIDANCE/SHASTA/2 | 11/26/2012 | NEW POSITION/ 89/GRANT/5820 | 4775.68 |
| CARRELL, KIMBERLEY | IA-ELEMENTARY GUIDANCE/CITRUS/3 | 12/17/2012 | NEW POSITION/ 91/GENERAL & GRANT/0000 & 7090 | 7163.51 |

VOLUNTARY REDUCTION IN HOURS

| | | | | |
|------------------|-----------------------------------|------------|--------------------------------------|---------|
| DALE, SAVANAH | IPS-HEALTHCARE/SIERRA VIEW/2.5 | 12/12/2012 | NEW POSITION/ 156/SPECIAL ED/6500 | 6969.21 |
|------------------|-----------------------------------|------------|--------------------------------------|---------|

LAYOFF TO RE-EMPLOYMENT

| | | | | |
|-------------------|-------------------------------|----------|--------------|--|
| O'BRIEN, CASEY | CAMPUS SUPERVISOR/CJHS/1.9 | 1/6/2013 | LACK OF WORK | |
|-------------------|-------------------------------|----------|--------------|--|

LEAVE OF ABSENCE

| | | | | |
|--------------------|---|-------------------------|---------------------------|--|
| ANDERSON, TYSON | IA-SPECIAL EDUCATION/ HOOKER OAK/6.0 | 12/10/2012 | EARLY RETURN FROM LOA | |
| HANSON, EFFIE | IPS-HEALTHCARE/ PARKVIEW/6 | 1/21/2013- 5/30/2013 | PART-TIME PER CBA 5.12 | |

MINUTES

| | | | |
|--------------------|---|------------------------|---------------------------|
| LUALLEN, TERRIE | CAFETERIA SATELLITE MANAGER/EMMA WILSON/6.9 | 12/2/2012- 1/1/2013 | PER CBA 5.1 |
| LUKENS, ANNE | IPS-CLASSROOM/SIERRA VIEW/6 | 1/7/2013- 4/26/2013 | PER CBA 5.12 |
| PARTAIN, KENDRA | IPS-HEALTHCARE/LCC/6 | 11/5/2012-5/5/2013 | PART-TIME PER CBA 5.12 |

RESIGNATION/TERMINATION

| | | | |
|----------------------|---|------------|-----------------------|
| ARNOLD, NESTA | SCHOOL OFFICE MANAGER/ SHASTA/8 | 12/13/2012 | VOLUNTARY RESIGNATION |
| BABER, SUSAN | PROGRAM COORDINATOR- SUBSTANCE USE PREVENTION/CHS/8 | 12/31/2013 | STRS RETIREMENT |
| CHAMBERS, WILLIAM | IPS-CLASSROOM/CHS/6 | 1/30/2013 | PERS RETIREMENT |
| HARVEY, LAURA | IPS-HEALTHCARE/ ROSEDALE/3.5 | 12/20/2013 | VOLUNTARY RESIGNATION |
| LOTZE, E. LYNN | CAFETERIA SATELLITE MANAGER/MCMANUS/8 | 12/30/2012 | PERS RETIREMENT |
| LOWREY, KAREN | CAFETERIA ASSISTANT/ CCDS/2 | 12/20/2012 | VOLUNTARY RESIGNATION |
| PAUGH, BETTY | HEALTH ASSISTANT/ MCMANUS/6 | 12/28/2012 | PERS RETIREMENT |
| PAUGH, BETTY | HEALTH ASSISTANT/PVHS/2 | 12/28/2012 | PERS RETIREMENT |
| TRULIN, DOROTHY | SR OFFICE ASSISTANT/ LOMA VISTA/8 | 12/28/2012 | PERS RETIREMENT |

RESIGNED ONLY THIS POSITION

| | | | |
|---------------------------|--|------------|------------------------------|
| CARRELL, KIMBERLEY | IA-SPECIAL EDUCATION/ MCMANUS/3.5 | 12/16/2012 | RE-EMPLOYMENT |
| DALE, SAVANAH | IPS-HEALTHCARE/NEAL DOW/3.5 | 12/11/2012 | VOLUNTARY REDUCTION IN HOURS |
| DAVIS, HAPPI | IPS-HEALTHCARE/SIERRA VIEW/6 | 1/6/2012 | VOLUNTARY TRANSFER |
| FROST, CATHERINE | IA-COMPUTERS/PARKVIEW/2 | 1/6/2012 | VOLUNTARY RESIGNATION |
| HASSETT, DEBRA | CAFETERIA ASSISTANT/ PARKVIEW/2 | 12/9/2012 | INCREASE IN HOURS |
| JENKINS, ELISE | INSTRUCTIONAL ASSISTANT/MARIGOLD/3.4 | 12/11/2012 | INCREASE IN HOURS |
| KEMPER, NANCY | INSTRUCTIONAL PARAPROFESSIONAL- HEALTHCARE/CHS/6.5 | 12/6/2012 | INCREASE IN HOURS |
| MCKEON, DENISE | SCHOOL OFFICE MANAGER/MCMANUS/8 | 12/12/2012 | INCREASE IN WORK YEAR |
| MCVICKER- WEVER, SUSAN | IA-SPECIAL EDUCATION/ MJHS/5 | 1/27/2013 | INCREASE IN HOURS |
| O'BRIEN, CASEY | CAMPUS SUPERVISOR/ BJHS/2 | 1/7/2013 | VOLUNTARY RESIGNATION |

MINUTES

| | | | |
|--------------------|--|------------|-------------------|
| PARSONS, DIANA | INSTRUCTIONAL ASSISTANT/SIERRA VIEW/2 | 1/20/2013 | INCREASE IN HOURS |
| RYAN, PATRICK | IPS-CLASSROOM/MJHS/6 | 12/11/2012 | INCREASE IN HOURS |
| SHERRILL, JULIE | IPS-CLASSROOM/CHS/6 | 1/6/2013 | INCREASE IN HOURS |

(Consent Vote)

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

11. DISCUSSION/ACTION CALENDAR**ITEMS REMOVED FROM CONSENT FOR FURTHER DISCUSSION****9.1.1. Consider Approval of Minutes of Regular Session on December 5, 2012, and Special Session on December 19, 2012**

At 6:27 p.m. Board Clerk Hovey stated she was not present at the December 5, 2012, meeting and therefore declined to vote on the Minutes; however, she did approve the December 19, 2012, Minutes. Board Member Thompson moved to approve Item 9.1.1.; seconded by Board Member Kaiser.

December 5, 2012 Minutes:

AYES: Griffin, Kaiser, Thompson, Robinson

NOES: None

ABSTAIN: Hovey

ABSENT: None

December 19, 2012 Minutes:

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

9.2.13. Consider Approval of Field Trip Requests for the BJHS Club Live to Attend the Reach for the Future Conference in Richardson Springs from 02/28/13 to 03/02/13; CHS Friday Night Live Club to Attend the Reach for the Future Conference in Richardson Springs from 03/07/13 to 03/09/13; PVHS Friday Night Live Members to Attend the Reach for the Future Leadership Conference in Richardson Springs from 03/07/13 to 03/09/13; and**9.2.14. Consider Approval of the Field Trip Request for the FVHS Friday Night Live Members to Attend the Reach for the Future Leadership Conference in Richardson Springs from 03/07/13 to 03/10/13**

At 6:28 p.m. Superintendent Staley and Principal McKay addressed questions regarding how students shared information with other students who did not attend the conference. Board Member Robinson moved to approve Items 9.2.13. and 9.2.14.; seconded by Board Member Thompson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

9.2.15. Consider Approval of the Consultant Agreement with Duerr Evaluation Resources to Evaluate the Federal Elementary and Secondary School Counseling Program Grant

At 6:48 p.m. Assistant Superintendent Scott addressed questions from the Board. Board Member Robinson moved to approve Item 9.2.15.; seconded by Board Vice President Kaiser..

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

MINUTES

9.2.16. Consider Approval of the Consultant Agreement with CSU, Chico Research Foundation on Behalf of Education for the Future to Create School Surveys

At 6:32 p.m. Board Vice President Kaiser encouraged all parents, students, and staff to participate in the school surveys then moved to approve the Consultant Agreement; seconded by Board Member Robinson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.2. BUSINESS SERVICES**10.2.1. Information: Team 10 Presentation: Community in the Schools**

At 6:35 p.m. This agenda item was moved to the beginning of the Discussion/Action Calendar. The Board received information on Community Partnerships and the Citrus Learning Lab from Rory Rottschalk, Jim Stevens, Shirley Williams, Pam Wear, Jason Gregg, Pat Furr, Erick Miller, Ray Bransky, and Citrus student Sequoyah Darden.

10.1. EDUCATIONAL SERVICES**10.1.1. Discussion/Action: Teen Dating Violence Awareness and Prevention Month Proclamation**

At 7:05 p.m. Assistant Superintendent Dave Scott presented information on the Teen Dating Violence Awareness and Prevention Month Proclamation. Board Vice President Kaiser moved to approve the Proclamation; seconded by Board Member Robinson

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.1.2. Information/PUBLIC HEARING: Wildflower Open Classroom Public Hearing

At 7:08 p.m. Director John Bohannon presented a history and information on the Wildflower Charter. Tom Hicks, Jonas Herzog, and students Jillian Ertle and Jane Westin presented information on Wildflower and addressed questions. At 7:35 p.m. the Public Hearing was open. There were no comments. At 7:36 p.m. the Public Hearing was Closed.

10.1.3. Discussion/Action: Charter Review Committee Recommendation for the Blue Oak School

At 7:37 p.m. Board Clerk Hovey announced she previously worked for Blue Oak Charter School; therefore, she was going to recuse herself from the Blue Oak presentation and vote and left the room. Director John Bohannon presented information on minor language changes to the petition and distributed a revised Resolution. Board Vice President Kaiser moved to approve the recommendation for approval as long as academic growth continues and an MOU was received no later than June 30, 2013; she also noted that the date of the Board meeting listed on page 4 of 4 of revised Resolution 1202-13 should be January 23, 2013, not January 16, 2013. The motion was seconded by Board Member Robinson

AYES: Griffin, Kaiser, Thompson, Robinson

NOES: None

ABSTAIN/ABSENT: Hovey

At 7:50 p.m. Board President Griffin called for a recess.

At 8:00 p.m. Board President Griffin called the meeting back to order and Linda Hovey returned to the meeting.

10.2. BUSINESS SERVICES**10.2.2. Information: 2012-13 Monthly Cash Flow Report**

At 8:00 p.m. Assistant Superintendent Fitzgerald presented information on the 2012-13 Monthly Cash Flow.

MINUTES

10.2.3. Discussion/Action: Approve Resolution No. 1204-13, Entering Election Results into the Minutes and Certifying November 6, 2012, Election Results

At 8:01 p.m. Assistant Superintendent Fitzgerald presented information on Resolution No. 1204-13. Board Member Thompson moved to approve Resolution No. 1204-13; seconded by Board Vice President Kaiser.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.2.4. Discussion/Action: Measure E Citizens' Bond Oversight Committee Report and Committee Recommendation

At 8:04 p.m. Assistant Superintendent Fitzgerald presented information on The Citizens' Bond Oversight committee process and timelines and on the committee candidates: Gary Lustale, Parent-PTA Member; Robert Todd Sturgis, Parent-PTA Member; Sean Greenwald, Parent; Seth Derish, Parent; Tino Nava, Parent; Les Heringer, Jr., Business Representative-Member Rotary; and Mark Francis, Business Representative-Member Chico Chamber of Commerce. Board Vice President Kaiser moved to approve the Citizens' Bond Oversight Committee Report and Committee Recommendations and encouraged continued advertisement for additional membership; seconded by Board Member Robinson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.2.5. Discussion/Action: Adoption of Resolution No. 1203-13, Regarding Accounting of Developer Fees for Fiscal Year 2011-12

At 8:14 p.m. Director Michael Weissenborn presented information on Resolution No. 1203-13 regarding accounting of developer fees for the previous school year 2011-2012. Board Member Thompson moved to approve Resolution No. 1203-13; seconded by Board Vice President Kaiser.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.2.6. Discussion/Action: Student Housing Committee Recommendations for School Year 2013/2014

At 8:20 p.m. Director Michael Weissenborn presented information on the student housing committee recommendations for school year 2013-14 which included: 1) placing one relocatable classroom building at Loma Vista School to accommodate growth in the preschool programs and house speech services/support staff; and 2) placing one relocatable classroom building at the Shasta Elementary School to accommodate growth. Board Vice President Kaiser moved to approve the Student Housing Committee Recommendations; seconded by Board Member Thompson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.2.7. Discussion/Action: Measure E Update

At 8:29 p.m. Director Michael Weissenborn presented an update on the Measure E Scope of Work Implementation Plan, adopted by the Board on November 14, 2012, that addresses: 1) Creation of a Citizens Oversight Committee; 2) Communications, 3) Measure E Project Identification; and 4) Bond Issuance. Board Vice President Kaiser moved to authorize the Superintendent or designee to allow staff to amend the current RFQ for Architectural Services to include Measure E Facilities Master Planning with the provisions that 1) there will be a barrier plan removal, and 2) noting that the three projects listed in the RFQ process have not received final approval; seconded by Board Member Robinson

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

MINUTES

10.2.8. **Discussion/Action:** Chico High School HVAC Replacement at Library Building Deferred Maintenance Project

10.2.9. **Discussion/Action:** Student Housing Committee Recommendations for School Year 2013/2014

10.2.10. **Discussion/Action:** Student Housing Committee Recommendations for School Year 2013/2014

At 8:42 p.m. Director Randy Salado presented information on Items 10.2.8., 10.2.9., and 10.2.10. stating that each project was on the District's Critical Deferred Maintenance List. Board Vice President Kaiser moved to approve Items 10.2.8., 10.2.9. and 10.2.10; seconded by Board Member Thompson.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

10.3. **HUMAN RESOURCES**

10.3.1. **Discussion/Action:** Approval of a Variable Term Waiver Request for an Early Childhood Special Education Certificate for Certificated Special Education Employee Heather Jensen

At 8:45 p.m. Assistant Superintendent Feaster presented information on the variable term waiver request. Board Member Robinson moved to approve the variable term waiver request; seconded by Board Vice President Kaiser.

AYES: Griffin, Kaiser, Hovey, Thompson, Robinson

NOES: None

ABSENT: None

11. **ITEMS FROM THE FLOOR**

At 8:47 p.m. there were no items from the floor.

12. **BOARD MEMBER SUGGESTIONS FOR FUTURE AGENDA ITEMS**

At 8:48 p.m. the Board discussed the process for how Board members are to submit agenda item requests and the process for calendaring. Further discussions will take place at upcoming workshops.

13. **ADJOURNMENT**

At 9:15 p.m. Board President Griffin announced the meeting was adjourned.

:mm

APPROVED:

Board of Education

Administration

MINUTES

1. CALL TO ORDER

At 5:00 p.m. Board President Griffin called the meeting to order in the Large Conference Room at the Chico Unified District Office at 1163 East 7th St.

Present: Griffin, Kaiser, Hovey, Thompson, Robinson

Absent: None

2. CONSENT CALENDAR

At 5:01 p.m. Board President Griffin asked if anyone would like to pull a Consent Item for further discussion. No Items were pulled. Board Member Thompson moved to approve the Consent Items; seconded by Board Member Robinson.

2.1. EDUCATIONAL SERVICES

2.1.1. The Board approved the Expulsion Clearance of Students with the Following IDs: 54746, 68320, 71813, 75509

2.1.2. The Board approved the Expulsion Clearance of Student with the following ID: 59697

2.1.3. The Board approved the appointment of Caroline Roady to the Community Advisory Committee

2.2. BUSINESS SERVICES

2.2.1. The Board authorized the Superintendent or Designee to approve and execute the Notice of Completion for the Construction Technology Shop at Fair View High School

3. DISCUSSION/ACTION CALENDAR**3.1. BUSINESS SERVICES****3.1.1. Information: Measure E Implementation**

At 5:02 p.m. Director Michael Weissenborn presented an overview on the next steps and constraints for successful implementation of Measure E bond projects. Director Weissenborn reviewed the Master Planning and Construction Processes for major and minor projects. Director Jason Gregg presented information on technology infrastructure upgrades, Assistant Superintendent Fitzgerald discussed the bond issuance schedule for first draw and overall bond issuance strategy.

At 6:38 p.m. Board President Griffin announced the Board was moving into Closed Session.

4. CLOSED SESSION**4.1. Public comment on closed session items**

There were no comments on Closed Session Items.

4.2. Conference with Legal Counsel**Anticipated Litigation**

Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (one case)

Attending:

Kelly Staley, Superintendent

Bob Feaster, Asst. Superintendent

Maureen Fitzgerald, Asst. Superintendent

Dave Scott, Asst. Superintendent

Paul Gant, Attorney at Law

4.3. Public Employee Performance Evaluation

Per Government Code Section 54957

Title: Superintendent

4.4. Closed Session Announcements

Board President Griffin announced the Board had been in Closed Session and there was nothing to report.

5. ADJOURNMENT

At 8:15 p.m. Board President Griffin adjourned the meeting.

:mm

APPROVED:

Board of Education

Administration

DONATIONS/GIFTS

9.1.2.
Page 1 of 1

| Donor | Item | Recipient |
|---------------------------------------|--|------------------------|
| Quadco Printing/Lundberg Family Farms | Folders @ \$800.00 | Chico Unified Schools |
| Sue Delgado | \$100.00 | Chapman Elementary |
| Laurie Bradshaw | \$100.00 | Chapman Elementary |
| Dr. B. Scott Hood | \$100.00 | Citrus Elementary |
| Citrus PTA | \$100.00 | Citrus Elementary |
| Mom's Restaurant | \$1,302.00 | Citrus Elementary |
| PG&E Corp. Foundation | \$210.00 | Emma Wilson Elementary |
| Emma Wilson PTA | Signs & Installation @ \$228.44 | Emma Wilson Elementary |
| | Display Case & Installation @ \$989.98 | |
| | Music Program @ \$258.94 | |
| | \$4,800.00 | |
| Monique & Michel Brand | \$100.00 | Emma Wilson Elementary |
| William & Antonette Vanasek | \$75.00 | Shasta Elementary |
| Erica & Robert Borello | \$100.00 | Sierra View Elementary |
| Matsom & Isom | \$300.00 | Sierra View Elementary |
| Donna Houston | \$75.00 | Bidwell Jr. High |
| PG&E Corp. Foundation/James McLain | \$60.00 | Marsh Jr. High |
| MJHS PTSO | \$150.00 | Marsh Jr. High |

PROPOSED AGENDA ITEM:

Field Trip for Prostart Culinary II Team

Prepared by: Priscilla Burns

☒ Consent

Board Date February 20, 2013

☐ Information Only

☐ Discussion/Action

Background Information

Annually the ROP Culinary II course has been invited to the California Restaurant Association competition for gourmet and management. Once again the annual invitational will be held. This competition is very rigorous, with emphasis on fine dining performance and academic application through cost analysis, oral presentations and writing skills. Students work in teams to perform gourmet meal presentations and design a restaurant. This year's competition is March 16-19 at the Pasadena Convention Center (over spring break)

Education Implications

Students have the opportunity to network with judges from across the country. There are master level chefs and executives from industry that will judge and give workshops. Students, if placed, may win scholarships and prizes.

Fiscal Implications

Students have worked hard to raise funds to attend. Funds are already raised and being held in the ASB/PVHS Account under the FHA-HERO group.

Please complete this form for All ASB field trips, camps, & conferences whether or not there are any expenses incurred. Please complete fill-in form on your personal computer before printing and submit to Lance Brogden or Pam Jackson.

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, CA 95928-5999
(530) 891-3000

9.2.3.
Page 2 of 2

FIELD TRIP REQUEST

TO: CUSD Board of Education

Date: 02/05/13

FROM: Priscilla Burns

School/Dept.: PVHS/HECT/Prostart Teams

SUBJECT: Field Trip Request

Request is for Prostart Culinary II TEams/Grade 11/12

(grade/class/group)

Destination: Pasadena, CA

Activity: CA Restaurant Assoc. Prostart Comp.

from 03/15/13

/ 1:00 pm

to 3/16/13

/ 8:00 pm

(dates) / (times)

(dates) / (times)

Rationale for Trip: career development, standards based competition, leadership activity, workshops

Number of Students Attending: 12

Teachers Attending: 1

Parents Attending: 1

Student/Adult Ratio: 7:1

Transportation: Private Cars x

CUSD Bus

Charter Bus Name

Other: xROP Van

All requests for bus or charter transportation must go through the transportation department - NO EXCEPTIONS.

ESTIMATED EXPENSES:

Fees \$ 500

Substitute Costs \$ 100

Meals \$ 200

Lodging \$ 1,200

Transportation \$ 500

Other Costs \$ 500

ACCOUNT NAME(S), NUMBER(S) and AMOUNT(S):

Name ASB/FHA-HERO/Prostart

Acct. #: ASB/PVHS

\$ 3,000

Name Perkins

Acct. #: 0135500380310000202020

\$ 300

Priscilla Burns

02/03/13

Requesting Party

Date

Site Principal

Date

☐

Approve/Minor

☐

Do not Approve/Minor

or

or

Recommend/Major

Not Recommended/Major

(If transporting by bus or Charter)

Director of Transportation

Date

IF MAJOR FIELD TRIP

Director of Educational Services

Date

☒

Recommend

☐

Not Recommended

☐

Approved

☐

Not Approved

Board Action

Date

PROPOSED AGENDA
ITEM:

Warrant Authorization

Prepared by: Pete Van Buskirk, Director, Fiscal Services

☒ Consent

Board Date 2/20/13

☐ Information Only

☐ Discussion/Action

Background Information

Warrants in the amount of \$4,805,895.41 for the period of January 9, 2013 through February 12, 2013 have been reviewed and are ready for Board approval.

Educational Implications

Services and supplies are acquired by the district in support of the district's goals.

Fiscal Implications

The issuing of warrants affects all accounts and funds in the district and is supported by the district's approved budget.

Fund Summary

| Fund | Description | Check Count | Expensed Amount |
|---------------------------------|--------------------------------|--------------------|------------------------|
| 01 | General Fund | 372 | 988,389.08 |
| 09 | Charter Sch Spec Rev 3412 | 24 | 9,329.01 |
| 13 | Cafeteria (3401) | 69 | 372,864.13 |
| 14 | Deferred Maintenance (3405) | 1 | 4,342.88 |
| 27 | 1998 Sr B(2008 Sale P&I)(3406) | 21 | 748,389.89 |
| 42 | sp Res Rda-Cp thru (3427)40-43 | 2 | 12,105.00 |
| 76 | n/a Net Payroll Warrants | 6 | 313,651.27 |
| Total Number of Checks | | 495 | 2,449,071.26 |
| Less Unpaid Sales Tax Liability | | | 1,217.70- |
| Net (Check Amount) | | | 2,447,853.56 |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 13 of 13

PROPOSED AGENDA ITEM: Monthly Enrollment (7th School Month)

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

| | | | |
|---|-------------------|------------|-------------------|
| X | Consent | Board Date | February 20, 2013 |
| | | | |
| | Information | | |
| | | | |
| | Discussion/Action | | |

Background Information:

Tracking enrollment and ADA (Average Daily Attendance) data is vital to accurately projecting class size, school site capacities, and ultimately, district revenues. Enrollments are tracked daily for the first two weeks of school and then monthly thereafter. While we also evaluate the ADA with the monthly data, the district general fund revenue is funded on P2 (around 8th month) cumulative attendance.

Education Implications:

Monitoring enrollment is critical to ensuring that classes are of the appropriate size and configuration, ensuring that instructional opportunities are provided for all students.

Fiscal Implications/Analysis of Attached Reports:

The attached document shows that the district enrollment is up slightly from projections.

Chico Unified School District

2012-13
Total Monthly Enrollment and ADA By School

| -----SCHOOL MONTH----- | | | | | | | | | | | | |
|--------------------------|--------|---------|--------|--------|--------|--------|--------|--------|--------|--------|-------|--------|
| | 1st | 2nd | Oct. 3 | 3rd | 4th | 5th | 6th | 7th | 8th | 9th | 10th | 11th |
| | Aug 24 | Sept 21 | CBEDS | Oct 19 | Nov 16 | Dec 14 | Jan 11 | Feb 8 | Mar 8 | Apr 5 | May 3 | May 31 |
| Chapman | 371 | 366 | 367 | 371 | 360 | 359 | 361 | 354 | | | | |
| Citrus | 335 | 339 | 339 | 339 | 340 | 339 | 330 | 333 | | | | |
| Emma Wilson | 643 | 637 | 648 | 643 | 642 | 655 | 666 | 666 | | | | |
| Hooker Oak K-6 | 363 | 369 | 368 | 366 | 361 | 362 | 362 | 358 | | | | |
| John McManus | 530 | 523 | 525 | 528 | 517 | 524 | 523 | 523 | | | | |
| Little Chico Crk | 600 | 610 | 610 | 607 | 603 | 605 | 599 | 606 | | | | |
| Marigold | 537 | 540 | 541 | 540 | 541 | 544 | 551 | 550 | | | | |
| Neal Dow | 434 | 433 | 434 | 434 | 435 | 438 | 437 | 434 | | | | |
| Parkview | 363 | 360 | 362 | 358 | 350 | 352 | 357 | 350 | | | | |
| Rosedale | 553 | 560 | 561 | 562 | 563 | 560 | 559 | 560 | | | | |
| Shasta | 677 | 676 | 674 | 672 | 676 | 682 | 695 | 697 | | | | |
| Sierra View | 634 | 638 | 640 | 638 | 636 | 638 | 641 | 645 | | | | |
| Oakdale K - 6 | 6 | 8 | 7 | 7 | 8 | 9 | 8 | 9 | | | | |
| Loma Vista K-6 | 3 | 3 | 4 | 3 | 6 | 6 | 6 | 3 | | | | |
| SUBTOTAL K-6 | 6,049 | 6,062 | 6,080 | 6,068 | 6,038 | 6,073 | 6,095 | 6,088 | 0 | 0 | 0 | 0 |
| | | | | | | | | | | | | |
| BJHS | 670 | 670 | 672 | 664 | 649 | 652 | 651 | 652 | | | | |
| CJHS | 578 | 575 | 582 | 580 | 579 | 577 | 585 | 581 | | | | |
| MJHS | 559 | 561 | 562 | 562 | 561 | 558 | 564 | 562 | | | | |
| CHS | 1,786 | 1,802 | 1,800 | 1,775 | 1,753 | 1,753 | 1,744 | 1,727 | | | | |
| PVHS | 1,927 | 1,936 | 1,932 | 1,921 | 1,920 | 1,914 | 1,894 | 1,876 | | | | |
| Fair View | 247 | 235 | 237 | 240 | 233 | 228 | 226 | 236 | | | | |
| CAL | 38 | 55 | 63 | 53 | 57 | 60 | 42 | 47 | | | | |
| AFC | 22 | 18 | 20 | 20 | 21 | 29 | 33 | 37 | | | | |
| Oakdale 7 -12 | 50 | 80 | 85 | 91 | 87 | 94 | 85 | 94 | | | | |
| Loma Vista 7-12 | 7 | 7 | 7 | 7 | 4 | 4 | 4 | 7 | | | | |
| NPS | | | | | | | | | | | | |
| SUBTOTAL 7-12 | 5,884 | 5,939 | 5,960 | 5,913 | 5,864 | 5,869 | 5,828 | 5,819 | 0 | 0 | 0 | 0 |
| CURRENT YEAR | 11,933 | 12,001 | 12,040 | 11,981 | 11,902 | 11,942 | 11,923 | 11,907 | 0 | 0 | 0 | 0 |
| PY Month Diff. | | 68 | 168 | (20) | (79) | 40 | (19) | (16) | | | | |
| Projected 12-13 CBEDS | | | 11,872 | | | | | | | | | |
| 2011-12 P2 ADA | | | | | | | | 11,367 | | | | |
| Projected 2012-13 P2 ADA | | | | | | | | 11,315 | | | | |
| | | | | | | | | | | | | |
| 11-12 | 11,870 | 11,866 | 11,883 | 11,892 | 11,837 | 11,783 | 11,810 | 11,769 | 11,760 | 11,776 | 0 | 11,677 |

PROPOSED AGENDA ITEM: 2011-2012 Independent Audit Report

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

 X Consent

 Information Only

Board Date: February 20, 2013

 Discussion / Action

Background Information

A requirement for K-12 public school districts is the submission of an Independent Audit Report. The District is in its first year of a three year contract with the Certified Public Accountant firm, Matson & Isom, located in Chico, Ca.

Educational Implications

N/A

Fiscal Implications

N/A

Additional Information

None

PROPOSED AGENDA ITEM: Chico State University, Chico Student Teaching Agreement

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

| | | | |
|---|-------------------|------------|-------------------|
| X | Consent | Board Date | February 20, 2013 |
| | | | |
| | Information | | |
| | | | |
| | Discussion/Action | | |

Background Information:

Every year the District provides CSUC students teaching experience through practice teaching in schools. Practice teaching is provided under the direct supervision of a District employee and students are placed through authorized representatives from each agency as agreed.

Education Implications:

Providing the opportunity for CSUC students to enter the classroom for practice gives the student teacher valuable hands-on experience and mentoring. Partnering student teachers with experienced District teachers helps to prepare them to enter the teaching profession.

Fiscal Implications/Analysis of Attached Reports:

There are no fiscal implications.



California State University, Chico Student Teaching Agreement

THIS AGREEMENT entered into in the State of California by and between the Trustees of the California State University, which is the State of California acting in a higher education capacity, through its duly appointed and acting officer, hereinafter called the "University" and the School District noted below, hereinafter called the "District".

WITNESSETH

WHEREAS, the District is authorized to enter into agreements with the University to provide teaching experience through practice teaching to students enrolled in teacher education curricula of the University; and

WHEREAS, the University desires to place students in District for practice teaching experience under a supervisory teacher;

NOW, THEREFORE, it is mutually agreed between the University and the District as follows:

SPECIAL PROVISIONS

The University, District, and agreement term are as follows:

University: California State University, Chico

School District: Chico Unified School District

County: Butte

Term: Present to June 30, 2015

GENERAL TERMS

The District shall provide to University students teaching experience through practice teaching in schools and classes of the District. Such practice teaching shall be provided in such schools or classes of the District and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon.

The District may, for good cause, refuse to accept for practice teaching any student of the University assigned to practice teaching in the District, and upon request of the District, made for good cause, the University shall terminate the assignment of such student to practice teaching in the District.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of the classroom, teaching under the direct supervision and instruction of employees of the District holding valid teaching credentials issued by the California Commission on Teacher Credentialing, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided. This excludes emergency or provisional credentials.

1. A semester unit or practice teaching for elementary and secondary schools constitutes of approximately 60 clock hours practice teaching.
2. An assignment of a University student to practice teaching in schools or classes of the District shall be deemed, for approximately nine (9) weeks to approximately eighteen (18) weeks, but a student may be given more than one assignment by the University to practice teaching in such schools or classrooms. A practice teaching assignment shall be effective for the purpose of this agreement upon mutual agreement and written documentation between University and District.
3. The District and University shall each be responsible for damages caused by the negligence of its officers, employees, and agents. The University shall be responsible for damages caused by the negligence of its officers, employees, and agents. The intent of this paragraph is to impose responsibility on each party for the negligence of its officers, employees, and agents.
4. The District and University shall each procure and maintain General Liability Insurance, comprehensive or commercial form or equivalent self insurance, with \$1,000,000 minimum limit for each occurrence and minimum limit of \$2,000,000 General Aggregate as mutually agreed upon for this placement. A certificate evidencing the insurance requirements of this paragraph shall be provided to the University upon request.
5. The California State University system has elected to be insured for its General Liability exposure through the self-insured CSU Risk Management Authority.

SCHOOL DISTRICT**CALIFORNIA STATE UNIVERSITY, CHICO**

Trustees of the California State University

By: Maurice Fitzgerald

By: _____

Director of Education

Title: Assistant Superintendent
Business Services

By: _____

Procurement & Contract Services

CERTIFICATION BY SCHOOL DISTRICT

I, the duly appointed and acting Clerk or Secretary of the Governing Board of the School District listed below, do hereby certify that the following is true and exact copy of a portion of the minutes of the regular meeting of said Board. "It was moved, seconded and carried that the attached contract with the Trustees of the California State University, whereby the University may assign students to the schools in the School District for practice teaching, be approved; and the Clerk / Secretary is hereby authorized to execute the same."

Board Meeting held the _____ day of _____, 20____. By: _____

Clerk / Secretary of the School

**CHICO UNIFIED SCHOOL DISTRICT
1163 EAST SEVENTH STREET
CHICO, CALIFORNIA 95928**

DATE: February 20, 2013
MEMORANDUM TO: Board of Education
FROM: Kelly Staley, Superintendent
SUBJECT: Certificated Human Resources Actions

Appointments 2012/13

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> | <u>Estimated Annual District Cost</u> |
|-----------------|-------------------|------------------|---------------------------|---------------------------------------|
| Burton, Beth | Secondary | 2/1/13-6/6/13 | 0.2 Temporary Appointment | \$13,671 |
| Volk, Stefanie | Secondary | 2/14/13-6/6/13 | 0.2 Temporary Appointment | \$8,762 |

Retirements/Resignations

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> |
|--------------------|----------------------|------------------|----------------|
| Acaín, Janet | Elementary | 6/7/2013 | Retirement |
| Foreman, Jeanne | Elementary | 6/7/2013 | Retirement |
| Lasagna, Stacey | Elementary Counselor | 2/28/2013 | Resignation |
| Slattery, Lorraine | Fine Arts | 6/7/2013 | Retirement |

Leave Request

| <u>Employee</u> | <u>Assignment</u> | <u>Effective</u> | <u>Comment</u> |
|-----------------|-------------------|------------------|--------------------------|
| DeLuna, Amy | Secondary | 2/11/13-3/22/13 | 1.0 FTE Child Care Leave |

Employees moving from Temporary to Probationary Status

| <u>Employee</u> | <u>Assignment</u> | <u>FTE</u> | <u>Comment</u> |
|-----------------|-------------------|------------|----------------|
| Nielsen, Erin | Elementary | 1.0 | Probationary 1 |

Coaching

| <u>Employee</u> | <u>Assignment</u> | <u>School</u> | <u>Comment</u> |
|-----------------|--------------------------|---------------|----------------|
| Bruchler, Kirk | JV Baseball Coach | CHS | Resigned |
| Burton, Beth | Assistant JV Track Coach | PVHS | Appointment |
| Carriere, Luke | JV Baseball Coach | PVHS | Appointment |
| Haley, Bill | JV Baseball Coach | PVHS | Resigned |
| Lema, Erik | JV Baseball Coach | CHS | Appointment |
| Simon, Russ | Assistant JV Track Coach | PVHS | Resigned |

CHICO UNIFIED SCHOOL DISTRICT
1163 E. 7th STREET
CHICO, CA 95928-5999

9.4.2.
Page 1 of 2

DATE: FEBRUARY 20, 2013
MEMORANDUM TO: BOARD OF EDUCATION
FROM: KELLY STALEY, SUPERINTENDENT
SUBJECT: CLASSIFIED HUMAN RESOURCES ACTIONS

| <u>ACTION</u> NAME | CLASS/LOCATION/ASSIGNED HOURS | EFFECTIVE | COMMENTS/PRF #/ FUND/RESOURCE | POSITION COST @ Step 1 + Red Plan Medical + Qualifying Dental/Vision |
|--------------------------|--|-------------------------|---------------------------------------|---|
| APPOINTMENTS | | | | |
| Bishop, Teresa | IPS-Healthcare/Marigold/4.5 | 2/12/2013 | Existing Position/206/Special Ed/6500 | 18847.50 |
| Brum, Jessica | IPS-Healthcare/BJHS/3.5 | 2/5/2013 | Vacated Position/141/Special Ed/6500 | 14813.06 |
| Chivichon, Brenda | IPS-Classroom/CHS/6.0 | 2/11/2013 | Vacated Position/184/Special Ed/6500 | 25886.52 |
| Coats, Jacqueline | Cafeteria Assistant/Bakery/2.0 | 2/1/2013 | New Position/213/Nutrition/0000 | 7674.16 |
| Coffey, Dorothy | Cafeteria Assistant/BJHS/2.0 | 2/4/2013 | Vacated Position/264/Nutrition/5310 | 7674.16 |
| Cook, Rosalyn | Cafeteria Assistant/CCDS/2.0 | 2/4/2013 | Vacated Position/199/Nutrition/5310 | 7650.24 |
| Coupé, Kendra | Health Assistant/McManus/6.0 | 2/11/2013 | Vacated Position/180/General/1105 | 25963.68 |
| Dorn, Kayla | Cafeteria Assistant/CHS/2.0 | 1/22/2013 | Vacated Position/178/Nutrition/5310 | 7674.16 |
| Grap, Thomas | IA-Special Education/CHS/5.0 | 2/5/2013 | Vacated Position/62/Special Ed/6500 | 20172.08 |
| Harwick, Jr, Alvin | IA-Special Education/CHS/2.5 | 2/5/2013 | Vacated Position/61/Special Ed/6500 | 10778.62 |
| Jenkins, Elise | Instructional Assistant/Sierra View/2.0 | 2/7/2013 | Vacated Position/204/General/0000 | 8068.88 |
| Ludlow, Debra | IPS-Healthcare/Forest Ranch/6.0 | 2/4/2013 | New Position/162/Special Ed/6500 | 25655.04 |
| Mayhugh, Nicole | IPS-Classroom/Rosedale/3.5 | 2/11/2013 | Vacated Position/218/Special Ed/6500 | 14813.06 |
| Metzger, Gina | IPS-Classroom/Chapman/4.0 | 1/31/2013 | New Position/165/Special Ed/6500 | 16137.64 |
| Simmons, Kristine | IPS-Healthcare/Loma Vista/4.0 | 2/4/2013 | New Position/164/Special Ed/6500 | 16137.64 |
| Smithson, Birgitta | IA-Special Education/Citrus/5.0 | 2/19/2013 | Vacated Position/211/Special Ed/6500 | 20172.08 |
| Stratton, Marin | Cafeteria Assistant/Emma Wilson/2.3 | 1/22/2013 | Vacated Position/169/Nutrition/5310 | 8409.70 |
| Whitworth, Rachelle | IPS-Classroom/Parkview/6.0 | 2/4/2013 | Vacated Position/185/Special Ed/6500 | 25886.52 |
| LEAVES OF ABSENCE | | | | |
| Carson, Kerry | Cafeteria Assistant/PVHS/4.0 | 1/19/2013- 3/1/2013 | Per CBA 5.1 | |
| Johnson, Glen | IA-Special Education/Citrus/2.8 | 1/2/2013- 6/6/2013 | Part-time per CBA 5.12 | |
| Luallen, Terrie | Cafeteria Satellite Manager/Emma Wilson/6.9 | 1/2/2013- 2/15/2013 | Per CBA 5.1 | |
| Pahlka, Carmen | IPS-Healthcare/Rosedale/1.2 | 2/5/2013- 5/23/2013 | Part-time per CBA 5.12 | |
| Whitehead, Sofia | IA-Bilingual/CHS/4.0, 1.0, 1.0 | 1/19/2013- 7/16/2013 | Per CBA 5.2.9 | |

RESIGNATIONS/TERMINATIONS

| | | | |
|--------------------------------------|----------------------------|-----------|---------------------------|
| Employee holding position #207058 | Campus Supervisor/MJHS/1.0 | 1/29/2013 | Released during Probation |
|--------------------------------------|----------------------------|-----------|---------------------------|

RESIGNED ONLY THIS POSITION

| | | | |
|--------------------|-------------------------------|-----------|-------------------|
| Bishop, Teresa | IPS-Healthcare/Marigold/4.0 | 2/11/2013 | Increase in Hours |
| Mayhugh, Nicole | IPS-Classroom/Loma Vista/2.0 | 2/10/2013 | Increase in Hours |
| Smithson, Birgitta | IA-Special Education/BJHS/3.5 | 2/18/2013 | Increase in Hours |

AGENDA ITEM: CHS Agriculture: Water Drilling in Africa

Prepared by: Ronnie Cockrell

☐ Consent

Board Date February 20, 2013

☒ Information Only

☐ Discussion/Action

Background Information

CHS agriculture students and teacher Ronnie Cockrell were given the opportunity to travel to Africa to assist in installing a water drilling device made by the CHS Agriculture students. In addition, the students were able to train locals how to use and maintain the well. Mr. Cockrell and the students will provide an overview of their trip.

PROPOSED AGENDA ITEM: 2012-13 Monthly Cash Flow Report

Prepared by: Maureen Fitzgerald, Assistant Superintendent, Business Services

| | | | |
|---|-------------------|------------|-------------------|
| | Consent | Board Date | February 20, 2013 |
| | | | |
| X | Information | | |
| | | | |
| | Discussion/Action | | |

Background Information:

With the passage of Proposition 30 and the establishment of the Education Protection Account (EPA) the state is committed to begin the “buying down” the deferrals of cash from one fiscal year to the next. While cash continues to be deferred, the dollars placed in the EPA will be funded in June 2013. While the Cash Flow report reflects this for June, the actual amount funded is still uncertain, as is the final deferral percentage into 2013-14.

Fiscal Implications/Analysis of Attached Reports:

Assuring Cash is available to cover district obligations including payroll is critical. Monitoring this monthly will assure the district remains fiscally healthy and able to meet all financial obligations. At this time it is assumed that the district will have a Positive cash position throughout 2012-13.

[illegible]

AGENDA ITEM: **Appointment of Governing Board Nominee to Personnel Commission**

Prepared by: **Bob Feaster, Assistant Superintendent, Human Resources**

- ☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: February 20, 2013

Background Information:

Chico Unified School District is a Merit System District. Our Merit System requires a Personnel Commission which consists of three (3) members. One member is appointed by the District, one is appointed by the Chapter and one is a neutral who is agreed upon by the other two members. The current District appointee to the Personnel Commission is Gloria Bevers. Her term expired on December 1, 2012. She has remained in that role as there is a 90 day period in which she can remain until the Board appoints. Ms. Bevers is interested in remaining on the Personnel Commission as the District's representative for another three (3) year term. She has been an active, positive and productive member of the commission throughout her tenure on the commission. She was first appointed in December 2002 to complete a one (1) year vacancy. She was reappointed in December 2003, in December 2006 and again in December 2009.

At its meeting on December 5, 2012, the Board announced Ms. Bevers as its intended appointee to the Personnel Commission. Education Code 45246(b) requires that at a Board meeting at least 30 days later, the public, employees and employee organizations will have the opportunity to express their views on the qualifications of the person recommended for appointment.

Educational Implications:

Having a fully functioning and complete Personnel Commission will maintain the flow of decisions regarding issues such as eligibility lists and other issues related to the employment of classified staff.

Fiscal Implications:

None

AGENDA ITEM: Initial Proposal from the Chico Unified Teachers Association (CUTA) to the Chico Unified School District for Annual Reopeners for 2013/2014

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date February 20, 2013

☒ Information Only

☐ Discussion/Action

Background Information:

Article 15 of the collective bargaining agreement (CBA) between the District and CUTA states in part;

"No later than February 1, the CUTA and the District shall exchange their initial proposals for the next school year(s). The proposals shall be presented to the Governing Board at the next meeting of the board."

CUTA provided a copy of their initial proposal for the 2013/14 school year to the District. That proposal is now ready to come forward to the Board of Education for information and comment both from the Board and the public.

Articles 8 (Wages) and 9 (Health and Welfare Benefits) are automatically reopened each year with each party plus one other article picked by each party. CUTA is choosing to reopen Article 6 (Hours of Employment).

The CBA also states that negotiations between the parties will begin within eight (8) days of both the District's and CUTA's initial proposals coming to the Board of Education in this manner. The negotiating teams for CUTA and the District are scheduled to meet on February 28.

Educational Implications:

Unknown until an agreement is reached.

Fiscal Implications:

Unknown until an agreement is reached.



CHICO UNIFIED TEACHERS ASSOCIATION
819 E. Fifth Ave Chico, CA 95926
(530) 343-0226 FAX (530) 343-0533
kmoretticuta@yahoo.com
Visit us at www.chicouta.org

1/31/2013

Dear CUSD School Board, Kelly Staley and Bob Feaster,

CUTA has completed our process (surveying members, Bargaining Team recommendation and E-board voting) regarding sunshining our proposal for the 2013-2014 school year negotiations. In addition to Articles 8 and 9, CUTA will be opening Article 6, Hours of Employment.

We have an interest in addressing many issues which fall under the scope of this article. Our concerns include and are not limited to: conference day delivery using a substitute, yard duty obligations, elementary report card changes, and issues related to assessments and district wide meetings.

Sincerely,


Merrilee Anzalone

Bargaining Chair

AGENDA ITEM: Initial Proposal from the Chico Unified School District to the Chico Unified Teachers Association (CUTA) for Annual Reopeners for 2013/2014

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date February 20, 2013

☒ Information Only

☐ Discussion/Action

Background Information:

Article 15 of the collective bargaining agreement (CBA) between the District and CUTA states in part;

"No later than February 1, the CUTA and the District shall exchange their initial proposals for the next school year(s). The proposals shall be presented to the Governing Board at the next meeting of the board."

The District provided a copy of their initial proposal for the 2013/14 school year to CUTA. That proposal is now ready to come forward to the Board of Education for information and comment both from the Board and the public.

Articles 8 (Wages) and 9 (Health and Welfare Benefits) are automatically reopened each year with each party plus one other article picked by each party. The District is choosing to reopen Article 6 (Hours of Employment).

The CBA also states that negotiations between the parties will begin within eight (8) days of both the District's and CUTA's initial proposals coming to the Board of Education in this manner. The negotiating teams for CUTA and the District are scheduled to meet on February 28.

Educational Implications:

Unknown until an agreement is reached.

Fiscal Implications:

Unknown until an agreement is reached.



Administrative Offices
1163 E. Seventh Street
Chico, CA 95928-5999

530/891-3000
fax 891-3220
www.ChicoUSD.org

Office of the Assistant Superintendent
Human Resources
(530) 891-3000, Ext. 142

February 1, 2013

**INITIAL PROPOSAL
of the
CHICO UNIFIED SCHOOL DISTRICT
to the
CHICO UNIFIED TEACHERS ASSOCIATION
(Annual Reopeners for 2013/2014)**

The Chico Unified School District ("District") and the Chico Unified Teachers Association ("Association" or "CUTA") are parties to a collective bargaining agreement that will expire on August 2015.

After discussions with District leadership, CUSD has established its proposal for the 2013-2014 year negotiations.

The reopener provision is set forth at Article 19.2 of the collective bargaining agreement. It provides that Article 8 and Article 9 are open, plus one additional article by each party. The District's interest regarding Article 8 and Article 9 is for a fair and equitable adjustment to compensation that recognizes state funding for education and the District's unique fiscal challenges.

The District chooses Article 6, Hours of Employment, as its reopener. The District's interests in opening this article include but are not limited to;

1. Process for changing the start/end time at school sites
2. Provide for extended day kindergarten
3. Implement elementary preparation time in a more consistent manner that does not require substitute teachers.
4. Provide opportunities for collaboration time at school sites that don't require an annual waiver
5. Provide time for (elementary) parent/teacher conferences without the need for substitute teachers
6. Provide a consistent work day for all full time CUTA members
7. Allow schools to schedule assemblies on a limited basis that provide for variation in time for class periods in a given school day. (i.e. class periods may differ in length on that day).

AGENDA ITEM: **Resolution #1205-13**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

- ☐ Consent
- ☐ Information Only
- ☒ Discussion/Action

Board Date: 02/20/2013

Background Information:

The District no longer needs or no longer has the funds to support the positions noted in the Resolution.

Educational Implications:

None.

Fiscal Implications:

The District will save the cost of these positions.

Recommendation:

Approval of Resolution #1205-13

CHICO UNIFIED SCHOOL DISTRICT
1163 East Seventh Street
Chico, California 95928-5999
(530) 891-3000

**RESOLUTION 1215-13
RESOLUTION OF THE GOVERNING BOARD
OF THE CHICO UNIFIED SCHOOL DISTRICT**

**ELIMINATION OF CLASSIFIED SERVICES AND
ORDERING LAYOFFS IN THE CLASSIFIED SERVICE
FOR THE 2012-2013 SCHOOL YEAR**

WHEREAS Education Code section 45308 provides for the layoff and reemployment of classified employees due to a lack of work and/or lack of funds, and,

WHEREAS the Superintendent of the Chico Unified School District (District) has advised the District's Governing Board (Board) that there is a lack of work and/or funds to maintain the following position(s) and that the Board should consider the elimination of the following position(s):

| Classification | Full-Time Equivalent | Site/Program |
|---|----------------------|--------------------|
| Health Assistant | 0.3750 | Citrus/Categorical |
| Health Assistant | 0.2500 | PVHS/General |
| Program Coordinator-Substance Use, Prevention, Intervention | 1.0000 | CHS/Categorical |

WHEREAS the District and the California School Employees Association, Chico Chapter 110 (CSEA) executed a Collective Bargaining Agreement (Agreement) effective through November 15, 2015. The CSEA's covered unit members, as defined in the Agreement, include those holding the positions described herein.

WHEREAS Article 1, Section 1.5.1 of the Agreement recognizes the authority of the District to make decisions to eliminate services and layoff therefrom.

WHEREAS Article 4 of the aforesaid Agreement covers layoff and reemployment and specifically provides that said Article includes all of the impact and effects of any layoff, demotion and/or reemployment for unit members and is thus a waiver to further bargain the effects of any specific decision to eliminate services and layoff therefrom, except as provided therein.

WHEREAS CSEA has been apprised of the contemplated elimination of services described herein in order to afford it the opportunity to exercise its rights under the Agreement.

NOW, therefore, be it resolved the Board has this date adopted the Superintendent's recommendations and ordered a reduction of classified services, and it appears to the Board that due to a lack of funds it is necessary to eliminate certain classified position(s) and to layoff affected employee(s) hereinabove set forth.

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employee(s) of the layoff in accordance with Education Code Sections 45117 and 45308

and pursuant to Article 4 of the current collective bargaining agreement and pursuant to Merit System rules, such notice to be given at least forty-five (45) working days prior to the effective date of each layoff as set forth above.

The Board authorizes and directs the Superintendent to carry forth all layoff proceedings resulting from the elimination of position(s) ordered herein above, including proceedings for layoff provided by the exercise of displacement rights and to service layoff notices to employees affected thereby. Where an employee displaces an employee holding a position in another class, the Superintendent is hereby authorized and directed to carry forth layoff proceedings resulting therefrom and to serve layoff notices to employees affected thereby. All such layoffs shall be as of the designated effective date, forty-five (45) working days from notices of layoff.

In the event that an employee affected by the layoff proceedings authorized by this resolution chooses to retire or resign from District service, or other appropriate resolution is made, the Superintendent is authorized to rescind the layoff.

PASSED AND ADOPTED at a meeting of the Governing Board of the Chico Unified School District of Butte County on February 20, 2013.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

DATED this 20th day of February 2013.

Clerk of the Governing Board of the
Chico Unified School District

AGENDA ITEM: **Resolution 1206-13, Release/Non-Reelection of Temporary Certificated Employees**

Prepared by: **Bob Feaster, Assistant Superintendent, Human Resources**

☐ Consent

Board Date February 20, 2013

☐ Information Only

☒ Discussion/Action

Background Information

Each year the District employs "temporary" certificated staff. Certificated staff members can be employed under this "temporary" status for various reasons per Education Code including short term positions, long term positions based on the need for additional employees because of leave or illness of another employee and for categorically funded programs. Per Education Code 44954, the District is required to notify such "temporary" certificated staff members on or before March 15 if they are to be released or non-re-elected at the end of the current school year. Approving this Resolution will initiate the process of notifying all such "temporary" certificated staff members that their services will not be needed after the end of the current school year.

Educational Implications

This will provide the District with needed flexibility to staff appropriately for the 2013-2014 school year given variables such as staff returning from a leave of absence and adjustments needed for changes in enrollment and funding.

Fiscal Implications

Little or none at this point as many of these positions will likely be filled next school year but this provides needed flexibility for current certificated staff returning from leave and any enrollment changes.

Resolution 1206-13

**Release/Non-Reelection of Temporary (including "Probationary 0")
Certificated Employees**

WHEREAS, Education Code section 44954(b) requires that the governing board shall notify a temporary employee, in a position requiring certification qualifications, of the decision to release/non-reelect the employee from such a position for the next succeeding school year; and

WHEREAS, certain employees hired in a temporary capacity by the District *may* retain certain employment protections even though these employees are unable to accrue permanent status in the manner of probationary employees (such employees are otherwise referred to as having "Probationary 0" status).

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The employees listed by employee number in Exhibit "A" are temporary employees of the District employed in a position requiring certificated qualifications (including "Probationary 0" employees who are providing a service which has been eliminated or reduced for the 2013/2014 school year) and each such employee shall be released/non-reelected at the end of the 2012/2013 school year for the 2013/2014 school year.
2. The Superintendent, or designee, is authorized and directed to give notice to each affected employee of this decision. Notice shall be given:
 - a. in the manner required by law; and
 - b. in conformity with the mandated timeline.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 20TH day of February 2013, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed and approved by me after its passage.

President - Board of Education

ATTEST:

Clerk - Board of Education

EXHIBIT "A"
TO RESOLUTION 1206-13

TEMPORARY (including "Probationary 0")
CERTIFICATED EMPLOYEES (LISTED BY EMPLOYEE #)
TO BE RELEASED/NON-REELECTED

| <u>Employee ID#</u> | <u>Employee ID#</u> |
|---------------------|---------------------|
| 11047 | 12555 |
| 12122 | 11519 |
| 1092 | 10756 |
| 10876 | 12508 |
| 4451 | 11351 |
| 11039 | 11914 |
| 1217 | 12053 |
| 11893 | 12319 |
| 11984 | 3841 |
| 1311 | 11891 |
| 11870 | 2063 |
| 10795 | 12200 |
| 10551 | 2518 |
| 11924 | 12225 |
| 11290 | 12484 |
| 11380 | 10672 |
| 12492 | 8270 |
| 12512 | 12496 |
| 11907 | 12019 |
| 5317 | 11341 |
| 11842 | 12552 |
| 12548 | 12576 |
| 12481 | 10728 |
| 11964 | 3723 |
| 3556 | 10956 |
| 11825 | 12092 |
| 5860 | 11977 |
| 12539 | 11241 |
| 12344 | 12211 |
| 12502 | 10823 |
| 3914 | 2604 |
| 12573 | 11720 |
| 11886 | 10342 |
| 3637 | 11369 |
| 12334 | |

AGENDA ITEM: **Resolution # 1207-13 / Reduction in Certificated Staff Due To Reduction or Elimination of Particular Kinds of Service**

Prepared by: **Bob Feaster, Assistant Superintendent, Human Resources**

- ☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: February 20, 2013

Background Information:

Due to shifts in enrollment, student course offerings and the loss of some State and Federal Categorical funds, the District is forced to identify those positions and/or services that may not be needed next school year. This process requires that the Board pass a resolution identifying which particular kinds of services or programs may be reduced or eliminated for the 2013-2014 school year.

The process is bound by timelines that require formal written notification to affected staff no later than March 15. An analysis of credentialing, the seniority list and other factors will determine those individuals who will receive a possible layoff notice.

Educational Implications:

There will likely be fewer certificated staff members in the District next year based primarily to staffing as closely as possible to contract requirements and the ongoing declining enrollment. The possible elimination of the services in this resolution will not change the staffing levels required per the Collective Bargaining Agreement between the District and CUTA. These possible eliminations are being recommended based on enrollment projections as the District responds to shifts and declines in our student population. The implementation of these reductions will result in fewer sections of courses being offered to students and may restrict students' choices for classes. The loss of Categorical funding will likely result in fewer opportunities for intervention support for students.

Fiscal Implications:

Given the current structural budget deficit and diminishing funding, it is only prudent to staff with these reductions in place. The precise amount of savings cannot be determined until school starts. It is fair to plan for a savings of approximately \$62,000 per FTE that is eliminated. However, some of this savings will be diminished as we add course offerings/sections in other areas. Much of the savings will be offset by reductions in grant and categorical funding.

CHICO UNIFIED SCHOOL DISTRICT

Resolution 1207-13

**Reduction in Certificated Staff Due
To Reduction or Elimination of Particular
Kinds of Service**

WHEREAS, Sections 44949 and 44955 of the California Education Code require action by the governing board if the services of certificated staff are to be reduced or eliminated in order to permit the layoff of certificated employees.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The services set forth in Exhibit "A" shall be reduced or eliminated at the close of the 2012/2013 school year for the 2013/2014 school year.
2. The Board has considered anticipated certificated employee attrition (resignation, retirements, non-reelections, temporary teacher releases, etc.). Nevertheless, it is still necessary to terminate certificated full-time equivalent positions as referenced in Exhibit "A."
3. It will be necessary to retain the services of certificated employees, regardless of seniority, who possess qualifications and competencies needed in the projected educational program for the 2013/14 school year which are not possessed by more senior employees thereby subject to layoff. This includes, but is not limited to, the following qualifications and competencies:
 - BCLAD Certification
4. The Superintendent, or designee, is authorized and directed to send notice(s) of recommendation of non-reemployment pursuant to Sections 44949 and 44955 of the California Education Code to any employee whose services shall be terminated by virtue of this Resolution.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 20th day of February 2013, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed and approved by me after its passage.

President - Board of Education

ATTEST:

Clerk - Board of Education

EXHIBIT "A"
TO RESOLUTION 1207-13

**PARTICULAR KINDS OF SERVICES (PKS) TO BE REDUCED
OR ELIMINATED
AT CLOSE OF 2012/2013 SCHOOL YEAR**

| Service | Grade Level | Full Time Equivalent |
|--|--------------------|-----------------------------|
| School Psychologist | K-12 | 0.6 |
| Coordinator (Early Mental Health Initiative) | K-12 | 0.9 |
| Elementary Education | K-6 | 22.5 |
| ELD | K-6 | 1.0 |
| Social Studies | 7-12 | 1.8 |
| Science | 7-12 | 0.4 |
| Math | 7-12 | 2.2 |
| English | 7-12 | 1.6 |
| Art | 7-12 | 0.2 |
| Business | 7-12 | 0.2 |
| Home Economics | 7-12 | 0.2 |
| Foreign Language: Japanese | 7-12 | 0.2 |
| Special Education/Mild Moderate | K-12 | 1.0 |
| Resource Specialist | K-12 | 2.0 |
| School Nurse | K-12 | 1.0 |
| Counselor | K-12 | 5.6 |
| District Total | | 41.4 |

**AGENDA ITEM: Resolution 1208-13-12/ Non-Reelection of Probationary
Certificated Employees**

Prepared by: Bob Feaster, Assistant Superintendent, Human Resources

☐ Consent

Board Date February 20, 2013

☐ Information Only

☒ Discussion/Action

Background Information

Per Education Code 44929, school districts are able to non-reelect probationary certificated staff without cause during their probationary period. The District is electing to non-reelect some probationary certificated employees at this time. They will be provided with appropriate notification prior to March 15. These employees will serve in their current capacities for the remainder of the 2012/13 school year.

Educational Implications

None.

Fiscal Implications

Little if any, as the positions will likely be replaced next school year.

CHICO UNIFIED SCHOOL DISTRICT

Resolution 1208-13

**Non-Reelection of Probationary
Certificated Employee(s)**

WHEREAS, California Education Code section 44929.21(b) provides that a certificated employee shall be notified, on or before March 15 of the employee's second complete consecutive school year of probationary employment, of the decision to reelect or not reelect the employee for the next succeeding school year.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The employees listed by employee number on Exhibit "A" were employed by the District as probationary certificated employees for the 2012/2013 school year and shall not be reelected as certificated employees of the District for the coming 2013/2014 school year.
2. The Superintendent, or designee, is authorized and directed to give notice to each affected employee of this decision. Notice shall be given:
 - a. in the manner required by law; and
 - b. in conformity with the mandated timeline.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 20TH day of February 2013, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed and approved by me after its passage.

President - Board of Education

ATTEST:

Clerk - Board of Education

EXHIBIT "A"
TO RESOLUTION 1208-13

**LIST OF PROBATIONARY CERTIFICATED EMPLOYEES (BY EMPLOYEE #)
FOR THE 2012/2013 SCHOOL YEAR
THAT SHALL NOT BE REELECTED AS CERTIFICATED EMPLOYEES OF THE DISTRICT
FOR THE COMING 2013/2014 SCHOOL YEAR**

Employee ID#

12130
12111
10342

AGENDA ITEM: **Resolution #1209-13 / Concerning Order of Seniority of Certificated Employees First Rendering Paid Probationary Service on the Same Day**

Prepared by: **Bob Feaster, Assistant Superintendent, Human Resources**

- ☐ Consent
☐ Information Only
☒ Discussion/Action

Board Date: February 20, 2013

Background Information:

The District maintains seniority lists for certificated staff members who are members of the Chico Unified Teachers Association (CUTA). One important function of this list is that it is used in determining the order of layoff should they become necessary. Given that the District needs to reduce the workforce and initiate layoffs for the upcoming year, due to funding, enrollment and course offering changes, this list is currently very important.

Education Code 44955 requires that the Board determine how ties will be broken between those employees on the list who have the same seniority date. This resolution provides criteria to be applied in breaking those seniority ties and only for such ties.

Educational Implications:

The method proposed provides sound thoughtful educational reasons to break such ties. This will help to insure that the District is retaining the most qualified certificated employees for our students and that ties are broken in such a manner that we can retain staff who are most critical to meeting the needs of our students.

Fiscal Implications:

None

CHICO UNIFIED SCHOOL DISTRICT

Resolution 1209-13

**Concerning Order of Seniority of Certificated Employees
First Rendering Paid Probationary Service on the Same Day**

WHEREAS, California Education Code section 44955 provides that the relative seniority for layoff purposes of certificated employees first rendering paid probationary service to a district on the same date shall be determined by the Superintendent on the basis of needs of the district and the students thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. The following criteria are authorized and directed to be applied, in the order listed, to determine the relative seniority of those certificated employees who first rendered paid probationary service on the same day:
 - a. Possession of a credential which meets an exceptional need of the school program;
 - b. Subject matter experience in an area of exceptional need;
 - c. Breadth of credentials and certificates possessed in areas of need;
 - d. Advanced degrees;
 - e. Total years teaching;
 - f. Lottery number assigned pursuant to certificated layoff effective at the close of the 2011/2012 school year, if any;
 - g. Lottery.
2. The Board hereby approves the exercise of judgment of the District Superintendent, or designee, in applying the criteria set forth above.

THIS RESOLUTION was passed and adopted by the Board at a regular meeting held on the 20TH day of February 2013, by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed and approved by me after its passage.

President - Board of Education

ATTEST:

Clerk - Board of Education

Agenda Item Request

Board Member: Eileen Robinson Date: 2-11-13

Under Which of the Board's Adopted Goals Does This Topic Fall?

- ☒ Goal #1: To provide every student with the opportunity to attain increasing levels of individual achievement that prepares them for success in the 21st Century
- ☐ Goal #2: To provide a safe, healthy, and engaging environment for learning to take place
- ☐ Goal #3: To build effective partnerships with our constituents
- ☒ Goal #4: To monitor and adjust our district budget to ensure solvency and local control of our schools

Proposed Agenda Topic: *(briefly describe)*

Identify and prioritize criteria for review of programs which may have been reduced or eliminated over the past 6 years.

Identify and prioritize criteria for establishment of new programs necessary to attain Goal #1.

Identify impact of restructuring of funding flow on programs previously funded through restricted funding.

Staff Action Needed: *(please describe what information you will need from District staff):*

Ongoing input from Ed. Services including Special Ed.

Overview of impact of less restrictive funding/spending criteria. (Janet Brinson)

Consensus Reached? ☐ Yes ☐ No

Date of Meeting on Which Agendized: _____